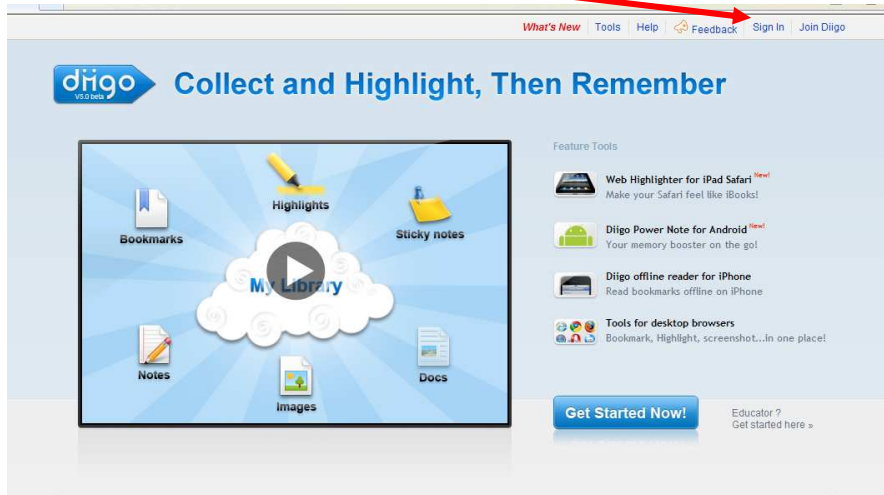


# How to Use Diigo

## (Without downloading the Diigo Toolbar)

1. Open Internet Explorer and go to <http://www.diigo.com>
2. Click on **Sign in**



3. Enter **User Name and Password**

Please sign-in to diigo first to start saving co

Sign in with...

Facebook Twitter Google

OR, Sign in with your Diigo account

User Name or Email Address:

Password: [Forgot your password?](#)

Sign In

4. Click on **Tools**

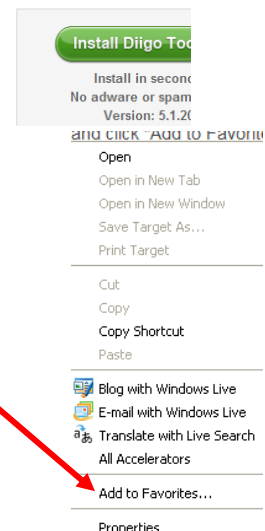


5. Select **Diigolet**

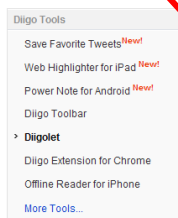


### Diigo Toolbar

Power tools to substantially  
for online browsing and inte



6. Right click on the Diigolet Button & Add to Favorites



### Diigolet

Diigolet is not as feature-rich as the Diigo toolbar, but it can be set-up by simple drag-and-drop - no needed, and it works for all major browsers. Much more powerful than bookmarklets offered by other Diigolet is a "super bookmarklet" that allows you to highlight and add sticky-notes, in addition to sign You can get started by watching a [tutorial video](#).

### Internet Explorer

1. Make sure your "Favorites Bar" is visible. If it is not, right click on any part of the menu bar and check it.
2. Right click this button: [Diigolet](#) and click "Add to Favorites..."
3. Click "Yes", if pop up "Security Alert" dialog.
4. Be sure to save the favorite in your "Favorites Bar" folder so that it appears in your Favorites Bar

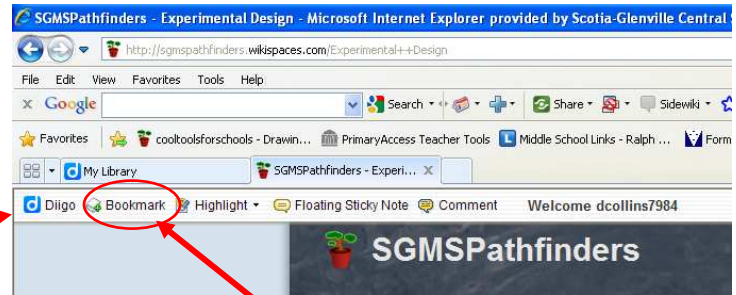
**NOTE: At school you will need to add the Diigolet tool every time you log on to Diigo but it takes less than a minute.**

7. Once you have added the Diigolet to your Favorites you are ready to start collecting your resources using the steps on the back of this page.

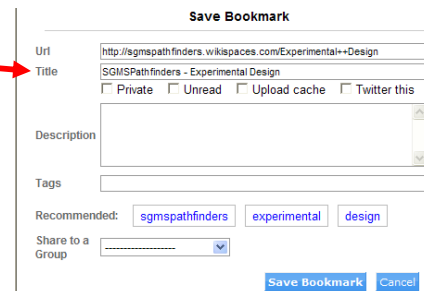
**NOTE: Remember you also need to create a Works Cited page for the resources you use.**

## Adding Resources and Notes to your Diigo Library

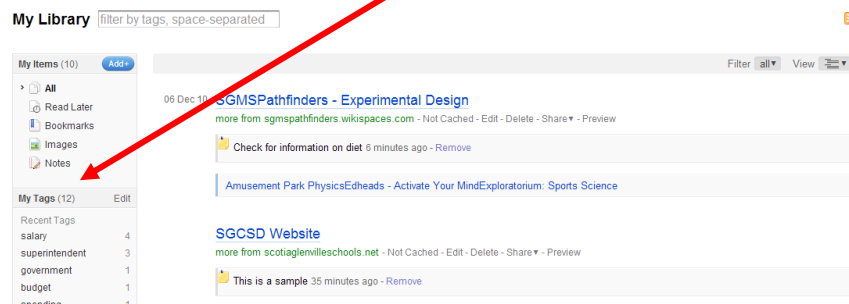
1. Find an article you want to highlight or take notes on and go to your Favorites to **start the Diigolet toolbar** – it will appear on the top of the web page.



2. To add the page to your library click on **Bookmark** and this menu will pop up. Give the page a title and add a description and tags if you want. (**Note:** tags a great way to help you organize and find items in your library.)



3. When you click on **Highlight** a highlighting cursor will appear that allows you to highlight text on the page. This highlighted text will then appear with the bookmark for the page in your library.
4. To add a note, click on **Floating Sticky Note**. This allows you to make notes to yourself about things you want to remember, bright ideas that occur to you, plans for how to use the information, etc.
5. When you go back to your library, the sites you bookmarked will appear along with your highlights and notes. If you added tags to the sites you bookmarked you can easily organize by topic selecting tags under **My Tags**.



**NOTE:** Remember you also need to create a Works Cited page for the resources you use.